

Government of National Capital Territory of Delhi
DIRECTORATE OF TRAINING (UNION TERRITORIES CIVIL SERVICES)
 Institutional Area Vishwas Nagar, Behind Karkardooma Courts, Shahdara, Delhi-
 110032.

Ph. 20822464, 20822463; Fax 20822470, e-mail dutcs@nic.in

F.No.F.1/4/30/2013/UTCS/ (Admn.)/Part-II/

Dated: -

OFFICE ORDER

In supersession of all previous orders, the Work Allocation in respect of the following officers of this Directorate is hereby re-allocated as mentioned hereunder with immediate effect: -

Sl. No.	Name of the Officer/Official	Work Assigned	Link Officer-I	Link Officer-II
1.	Sh. Kishore Kumar Datta, Joint Director	- Head of Office - Administration branch/ Vigilance Branch	Smt. Jyoti Seth, Asstt. Director	Sh. Manoj Jain, Asstt. Director
2.	Sh. Vijay Kumar Jain, Deputy. Director	- Training III branch - On demand training - Foundation Training - Training I & VI - Sevottam	Sh. Manoj Jain, Asstt. Director	Smt. Jyoti Seth, Asstt. Director
3.	Sh. Rajesh Joshi, Deputy Director	- Library - IT Branch - Planning Branch - Training II - Third Party Audit - Training Calendar	Sh. Vijay Kumar Jain, Deputy. Director	Sh. Manoj Jain, Asstt. Director
4.	Smt. Jyoti Seth, Asstt. Director	- Accounts Branch - In service Training - Training IV & V - Court matters - PIO/Grievances	Sh. Rajesh Joshi, Deputy Director	Sh. Vijay Kumar Jain, Deputy. Director
5.	Sh. Manoj Jain,	Care Taking Branch	Smt. Jyoti	Sh. Rajesh

Asstt. Director	◦ Mission Karamyogi ◦ Training for all (TFA) ◦ Vision @2047/ Yearly mission of Directorate of Training, UTCS.	Seth, Asstt. Director	Joshi, Deputy Director
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Further, consequent upon joining of Sh. Vivek, P.S., on diverted capacity, he is attached in the office of the Director (Trg.) at Delhi Secretariat.

This issues with the approval of Director (Training), UTCS.

(NEHA SHANKAR)
ADMINISTRATIVE OFFICER

F.No.F.1/4/30/2013/UTCS/ (Admn.)/Part-II/

Dated:-

Copy forwarded: -

1. OSD to Chief Secretary / In-charge Principal Secretary (Trg.), Delhi Sectt. Delhi.
2. P.S. to Director (Trg.), Dte. of Training (UTCS).
3. Officers concerned.
4. DATA Processing Assistant (DPA) for further necessary action
5. AAO / DDO, Accounts Branch, Directorate of Training (UTCS).
6. Guard file.

**ADMINISTRATIVE
OFFICER**

Digitally signed by
Neha Shankar
Date: 11-03-2026
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