

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING (UNION TERRITORY CIVIL SERVICES)
INSTITUTIONAL AREA VISHWAS NAGAR, BEHIND KARKARDOOMA COURTS, SHAHDARA
DELHI - 110 032

No. F.1/05/169/UTCS-Admn/2022/ 1075

Dated: 15/4/2026

OFFICE ORDER

In supersession to office order no. F.1/05/169/UTCS-Admn/2022/205297 dated 10.04.2026, the work allocation in respect of following officials of this Directorate is hereby ordered with immediate effect: -

Sl. No.	Name of the Officer/official	Work Proposed	Link Officer 1	Link Officer 2
1	Sh. Kishore Kumar Datta, Jt. Director	- Head of Office - Sevottam - Training III Branch	Smt. Jyoti Seth	Sh. Rajesh Joshi
2	Sh. Vijay Kumar Jain, Dy. Director	- Administration - Vigilance	Sh. Manoj Jain	Ms. Alpana Sharma
3	Sh. Manoj Jain, Asstt. Director	- Care Taking Branch - Training II - Training IV & V - Vision @2047/ Yearly mission of Directorate of Training, UTCS	Ms. Alpana Sharma	Sh. Rajesh Joshi
4	Smt. Jyoti Seth, Asstt. Director	- Training I & VI - Accounts Branch - PIO/Grievances - Court Matters - Mission Karamyogi	Sh. Rajesh Joshi	Sh. Vijay Kumar Jain
5	Sh. Rajesh Joshi, Asstt. Director	- Foundation Trg. - Library - IT Branch - Planning Branch - Training Calendar	Sh. Vijay Kumar Jain	Ms. Alpana Sharma
6	Ms. Alpana Sharma, Dy. Director	- On Demand Training - In Service Training - Third Party Audit - Training for All	Sh. Rajesh Joshi	Smt. Jyoti Seth

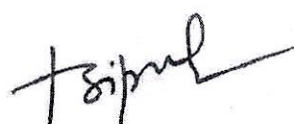
TS/ML

Further, the work allocation in r/o the Section Officers/Technical Officer/Statistical Officer is ordered here under: -

Sl. No.	Name of the Officer/official	Work Proposed	Link Officer
1	Sh. Rahul Jain, Section Officer	- Admin/Vigilance Branch - RTI/L.G. Listening Post/PGMS/CPGRAM - Parliament/Assembly Questions	Sh. Ashutosh Kumar
2	Ms. Neha Shankar, Administrative Officer	- Training III Branch - Vision @ 2047/ Yearly mission of Directorate of Training, UTCS	Ms. Veena Negi
3	Sh. Ashutosh Kumar, Section Officer	- Care Taking Branch - Court Matters, Pairvi Officer - Library	Sh. Rahul Jain
4	Ms. Veena Negi, Section Officer	- Training Branch II, IV, V - Personal Branch of Joint Director - In Service Training	Ms. Indu
5	Ms. Indu, Section Officer	- On Demand Training - Foundation Training - Training I & VI - Third Party Audit	Sh. Ashutosh Kumar
6	Sh. K. Prasanth Kumar, Statistical Officer	- Planning - Training Calendar - Training For All (TFA) - Sevottam	Ms. Anu Arora
7	Ms. Anu Arora, Technical Officer	- I.T. Branch - All Technical Matters related to IT/Website up-dation	Sh. K. Prasanth Kumar

Further, the following officers shall be the part of the team "Mission Karmayogi": -

1. Sh. Rahul Jain, Section Officer
2. Ms. Neha Shankar, Administrative Officer
3. Ms. Anu Arora, Technical Officer
4. Sh. K. Prasanth Kumar, Statistical Officer
5. Sh. Surender Khatri, ASO
6. Sh. Rohit Mann, ASO


(BIPUL PATHAK)
ACS-cum- Director (Training)

No. F.1/05/169/UTCS-Admn/2022/ 1075

Dated: 15/4/2026

Copy forwarded for information and compliance to:

1. P.S. to Joint Director (Trg.), Directorate of Training (UTCS), Delhi.
2. Deputy Directors, Directorate of Training (UTCS), Delhi.
3. Asstt. Directors, Directorate of Training (UTCS), Delhi.
4. AAO/DDO, Directorate of Training (UTCS), Delhi.
5. Officer/Official concerned.



(BIPUL PATHAK)

ACS-cum- Director (Training)