**LEARNING UNITS OF MANAGERIAL COMPETENCE ON “PROJECT MANAGEMENT”**

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| **Enabling Objectives** | **Contents & Sequence** |
| **Day - 1****Session - I****(10.00 AM to 11.15 AM)** | Project Management |
| * Definition – overview – Project Plan – Management
* Principles applied to Project Management
* Project Management live cycle and uncertainty
 |
| **Session - II****(11.30 AM to 12.45 PM)** | Characteristic of a Project |
| * Definition the characteristics
* Explaining the need for Project Management
* Compare and contrastrole of a Project Managers in organisational and enviornment.
* Describing the system of development cycle.
* Explaining the role of system analysis and system management in the life cycle of Project.
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| **Session - III** **(1.45 PM to 3.00 PM)** | **Project Planning** |
| * Scope
* Problem Statement
* Project Goals – Objections
* Success Criteria – Assumption – Risks – Obstacles – Approval Process
* Projects and Static Planning
 |
| **Session - IV****(3.15 PM to 4.30 PM)** | **Project Implementation** |
| * Project resource requirements
* Types of resources – men – material – finance
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| **Day -2****Session – I& II****(10.00 AM to 12.45 PM)** | Project Monitoring |
| * Evaluation – Control – Project network technique
* Planning for monitoring and evaluation
* Project audits
* Project Management Information System
* Project scheduling – PERT, CPM
* Project Communication
* Post Project Review
 |
| **Session - III & IV****(01.45 PM to 04.30 PM)** | Project Team Management |
| * Recruitment – Organizing human resources
* Team Operating Rules
* Project organization – various forms of Project organizations – Project organization charting
* Project Contracts
* Principles of Projects Contracts
* Compilation of Contracts
* Practical Aspects
* Legal Aspects
* Global tender
* Negotiation
* Insurance
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| **Day - 3****Session – I& II****(10.00 AM to 12.45 PM)** | Case studies of Project Management with special focus on Delhi |
| * DMRC Projects
* Commonwealth Games Project
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| **Session - III** **(1.45 PM to 3.00 PM)** | Closing the Project |
| * Types of Project terminations
* Strategic implementation
* Project is trouble
* Terminal strategic
* Evaluation of termination possibility
* Termination procedure
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| **Session - IV****(3.15 PM to 4.30 PM)** | Project Inventory Management |
| * Nature of project inventory
* Supply and transportation of material
* Use of PERT, CPM techniques
* Describing strategic and project terminals
* Records lesions learn for future use and communication other projects
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