

Government of National Capital Territory of Delhi
DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES
Institutional Area Vishas Nagar, Behind Karkardooma Courts
Shahdara: Delhi-110032
Ph. 22308553; Fax 22308556, E-mail dutcs@nic.in

No.F.1/10/3/15-UTCS/Admn./

Dated:

To

The Special Secretary (Services),
Services Department,
Government of NCT of Delhi,
Delhi Secretariat, I.P. Estate,
New Delhi-110002.

Sub. : Regarding Training programme/Course.

Sir,

I am directed to enclose reference (in original) along with their enclosures on the subject cited above as per details given below:

Sl. No.	References No. & Date	Subject	Last date of Nomination
1.	No. T-13012/1/2015-LTDP dated 29.09.2015 Ministry of Personnel, Public Grievances and Pensions (DoPT)	10 th Post Graduate Diploma Programme in Public Policy and Management at the management Dev. Instt. Gurgaon	02.11.15
2.	No. T-13012/1/2015-LTDP dated 29.09.2015 Ministry of Personnel, Public Grievances and Pensions (DoPT)	8 th One year Diploma Programme in Public Policy and Sustainable Development at the TERI University, New Delhi	02.11.15
3.	No. Nil dated 28.09.2015 Indian Institute of Public Administration	Training Programme on "Social Conflicts Analysis and Resolution Approaches" (sponsored by DoPT)	08.01.15

It is requested to take necessary action as regards to circulation and further nomination of Government Officers in the above mentioned training programmes.

A copy of the nominations may also be sent to this office for the purpose of record.

Yours faithfully,

Encls. : As above.

(CATHERINE MATHAI)
ASSISTANT DIRECTOR (ADMN.)
PH. : 22303843

No.F.1/10/3/15-UTCS/Admn./ 13563

Dated: 23-6-15

1. OSD to Chief Secretary/Incharge Principal Secretary (Trg.), 5th Level 'A' Wing, Delhi Secretariat for information.
2. Copy forwarded to the Assistant Director (Trg.-IV) Directorate of Training : UTCS for uploading the letter along with enclosures on the website of the Department.

(CATHERINE MATHAI)
ASSISTANT DIRECTOR (ADMN.)

Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Training Division)

Block-IV, 3rd Floor, Old JNU Campus,
New Mehrauli Road, New Delhi-110067

Dated: 29 September, 2015

To

1. Secretaries (All Ministries/Departments in Government of India)
2. The Chief Secretaries to all State Governments
3. Administrators of Union Territories
4. Directors General/Directors of State Training Institutions

Subject: 10th Post Graduate Diploma Programme in Public Policy and Management at the Management Development Institute, Gurgaon.

Madam/Sir,

The Department of Personnel and Training has been sponsoring Post- Graduate Diploma in Public Policy and Management (PGD-PPM) at the Management Development Institute Gurgaon. The 10th programme is scheduled to commence from 15th December, 2015 (Tuesday).

2. This programme has been designed as a high quality programme with a set of core courses as well as a range of electives. It includes an international module of about Two weeks' duration at a foreign university.

3. Please find enclosed herewith particulars of the programme along with terms and conditions for officers admitted to the programme. I would request you to kindly circulate the programme amongst your officers and encourage as many as possible to apply. The details of the programme are available on the website of the Ministry of Personnel, Public Grievances and Pensions (www.persmin.nic.in) and on the website of MDI Gurgaon i.e. www.mdi.ac.in.

4. The nominated Officers will be required to develop a Policy Paper on the issue to be identified in consultation with the Ministries/Department/State Government etc. where they are presently working. This policy paper will have to be submitted by the officer to their respective Ministries/Department/State Government etc. at the end of the programme. The Ministries/Departments/States will also nominate a Nodal Officer of the rank of JS or above to the Government of India for mentoring and guidance to the sponsored officer for developing the policy document and coordinating with MDI-G in the matter.

5. Nomination of suitable officers, in the prescribed proforma, may please be sent to this Department through the appropriate Cadre Controlling Authority so as to reach us on or before 2nd November, 2015. Nominations received after this date will not be considered. The nominations would be scrutinized and officers fulfilling the conditions of eligibility will be called for an interview by MDI-G. The interview dates and time will be intimated to the officers by MDI-G. In order to save time, the officers are permitted to send an advance copy of their application directly to this office/MDI-G. The officers will also be called for interview based on their advance applications. However, final selection will be subject to receipt of his/her formal application, duly recommended by their cadre controlling authorities along with Vigilance Clearance. Therefore, it is in the interest of the officers to get their applications routed through their Cadre Controlling Authority as early as possible.

6. Further details of this programme may be ascertained from School of Public Policy & Governance, Management Development Institute, Mehrauli-Gurgaon Road, Sukhralli, Gurgaon-122007 (Haryana) Telephone: 0124-4560000, website: www.mdi.ac.in. This circular may also be downloaded from the website of Ministry of Personnel, Public Grievances and Pensions (www.persmin.nic.in).

7. All Ministries/Departments/ State Governments/UTs/CCAs etc. are advised to give wide publicity to the programme and upload this circular on their websites for the information of all concerned.

Yours faithfully,

(N. Raja)

Director (Training)

Telephone: 011-26165058

Fax No.: 011-26107962

Copy to:

1. Comptroller & Auditor General of India, New Delhi
2. Secretary, Union Public Service Commission, New Delhi
3. Election Commission of India, New Delhi
4. All Cadre Controlling Authorities
5. All State Training Institutes
6. Deputy Director General (Training), Department of Post, Dak Bhavan, New Delhi
7. Director(Training), Railway Board, Rail Bhavan, New Delhi
8. Director (Police), Ministry of Home Affairs for nomination of IPS Officers.
9. Director General, CPWD Training Institute, Nirman Bhavan, New Delhi
10. Director, Bureau of Police Research and Development, CGO Complex, New Delhi
11. Establishment Officer, Department of Personnel & Training, New Delhi
12. Deptt. of Personnel & Training (CS Division), Lok Nayak Bhavan, N.Delhi
13. Director (HRD) Ordnance Factory Board, 10-A S K Bose Road, Kolkatta.
14. Dean (Graduate Programme), Management Development Institute, Mehrauli Road, Sukhrali,
Gurgaon-122001

(N. Raja)

Director (Training)

10th Post Graduate Diploma in Public Policy and Management
at Management Development Institute, Gurgaon

The Training Division of Department of Personnel & Training is sponsoring 10th Post Graduate Diploma in Public Policy and Management (PGD-PPM), at Management Development Institute, Gurgaon, commencing from 15-12-2013. This has been designed to be a high quality programme with a set of 'Core Courses' as well as a range of 'Electives'. The officers will complete the 'Domestic component' as well as the 'International component (Two weeks)' at MDI and an International School respectively during the year and will return to the departments for posting. The nominated Officers will be required to develop a Policy Paper on the issue to be identified in consultation with the Ministries/Department/State Government etc. where they are presently working. This policy paper will have to be submitted by the officer to their respective Ministries/Department/State Government etc. at the end of the programme. The Ministries/Departments/States will also nominate a Nodal Officer of the rank of JS or above to the Government of India for mentoring and guidance to the sponsored officer for developing the policy document and coordinating with MDI-G in this matter.

2. Eligibility:

The programme is open to officers of All India Services, Central Services—organized & non-organized, technical & non-technical, faculty members of State Administrative Training Institutes and also officers of the State Civil Services (SCS)/Non-State Civil Services (Non-SCS) subject to the following eligibility conditions:

Length of service	Officers should have completed 5 years of Group 'A' service as on commencement of the programme.
Age	The officers should have at least three years remaining service after completion of the programme.
Earlier Training	The officers should not have undergone a training Programme of 12-weeks or more duration in India during a period of 5 years preceding the date of commencement of this Programme. Further, the officer should not have undergone a Programme of training abroad of more than 2-weeks in preceding 2-years, more than one month in preceding 3-years or more than six months in the preceding 5-years.

3. Course Fees:

(a) The cost of domestic component of the programme is Rs. 4.84 lakh (Rupees Four Lakh Eighty Four Thousand only) plus expenses towards Rural/NGO attachment subject to maximum of Rs. 25,000/- (Rupees Twenty Five Thousand only) and will be met by the respective Cadre Controlling Authority (for example, DoP&T for IAS Officers, MHA for IPS officers & MoEF for IFoS etc). In case of Central Secretariat Service (CSS) officers, the domestic course fee will be met by the Ministry/Department where the officer is working.

(b) The cost of the 'International Component' of the programme is Rs. 3.60 lakh (Rupees three lakh sixty thousand only), which includes air fare, course fees, boarding and lodging costs. During the international component of the programme the daily allowance at the admissible rate will be paid to the participants on the basis of approved rates for short-term training programmes under the Scheme of 'Domestic Funding of Foreign Training' of DoP&T. The cost towards international component and daily allowance is to be equally shared by the concerned Cadre Controlling Authorities and DoPT. However, the cost of Visa fees (if any), medical insurance etc., will be met by the Ministries/Department/State Government etc. where the officers are presently working on actual basis. All arrangements for stay abroad during the international component of the programme will be made by MDI, Gurgaon through the collaborating institution and no participant will be permitted to make his/her own arrangements of stay during the training abroad.

(c) In case of officers belonging to any Group 'A' Service and working on deputation basis in a Public Sector Undertaking (PSU) the entire cost of the programme (domestic as well as international component containing course fee, boarding and lodging charges, airfare, per diem allowances etc.) shall be borne by the concerned PSU in which the officer is working. In the event of his/her selection, the joining of such officer in the programme is strictly subject to the confirmation of the concerned PSU to bear the entire expenditure of the programme to the institute in respect of such officer.

(d) The Ministries/Department/State Government etc. where the officer is currently posted, will meet the cost of (a) pay and allowances during the training period, (b) travel from place of posting to Gurgaon and back, (c) travel towards field visits of the participants for collection of data/information for the dissertation, (d) travel to Gurgaon for presentation of the dissertation at the end of the programme and (e) a one time allowance of Rs.5000/- (Rupees five thousand only) for stationery, etc.

4. Hostel Facilities

This is a compulsory residential programme and MDI-G will provide suitable accommodation at their campus at the rate of Rs. 10,000/- (Rs. Ten Thousand only) per month per participant. The expenditure will be met by the Cadre Controlling Authority of the participants.

5. Conditions for officers admitted to the programme:

In case of officers, sponsored by the Government of India/State Governments for this programme, the following conditions will apply:

(i) The entire period of training (institutional training of 12 months) will be treated as on duty under FR 9(6)(b)(i);

(ii) The Ministries/ Departments/State Governments may fill up the vacancy caused by the deputation of the officers;

(iii) For the grant of special pay/ Central deputation (Tenure allowance) (CDTA), the participants will be regulated as under:-

(a) The officers who proceed for training during their tenure of central deputation will continue to receive CDTA for the period of their entitlement against Central deputation tenure. If any period of training falls beyond the tenure of Central deputation or the officers proceed for training at the end of their tenure at the Centre, CDTA will not be admissible.

{Note-The tenure of central deputation in so far as it relates to this program, would also include the period of leave upto 2 months that may be granted by the central Ministry/ Department to the officers before their repatriation to the parent cadre.}

(b) The officers not on central deputation and also not in receipt of CDTA, whether they proceed on training from Gurgaon, or outside Gurgaon will not be entitled to any Special pay drawn before proceeding for the training.

(iv) Officers of the Central Government, State Government and Union Territories coming from outside Gurgaon to participate in the program will be allowed one of the following two options by the sponsoring authorities:-

(a) The officers will be treated as on duty on tour. They will draw travelling allowance as on tour and allowances as per para II (a) of the Ministry of Finance, Department of Expenditure O.M. 19030/2/86-E-IV dated 24.3.86 amended from time to time.

OR

(b) The officers will be treated as on transfer. They will not be entitled to the Government accommodation at the original place of posting.

(v) In case an officer proceeding on training is a *bona fide* occupant of Government accommodation in the general pool controlled by the Directorate of Estates, he/she could retain the residential accommodation for the

full period of training at his/her place of posting provided the residence is required for *bona fide* use of members of his/her family.

(vi) Officers of the Central Government entitled to facility of residential telephone at the time of joining this programme will be allowed to retain the residential telephone sanctioned to them on usual terms for six months and thereafter on the condition that the officers will pay all calls in excess of the free calls allowed by the Telecommunication Department as stipulated in Ministry of Finance (Department of Expenditure) O.M. No. 7(10)E(Coord)/79 dated 1st August, 1979 as amended from time to time.

(vii) The salary and other claims of the officers will be paid by the Ministry/Department/Office where they were last working before joining this programme.

6. Selection procedure and forwarding of nominations

- (i) The Cadre Controlling Authority (CCA) should recommend names of only those Groups 'A' officers who are likely to stay with the CCA for some more time. Officers whose names have been recommended for central deputation/ or figuring in the 'offer list' for central deputation under the 'Central Staffing Scheme' should not be nominated for the PGD-PPM programme. Failure to withdraw the applications of such officers for the PGD-PPM may result in debarment of officers for central deputation for five years.
- (ii) Officers on deputation to Government of India under the Central Staffing Scheme must complete at least two years of their tenure on deputation on the date of this notification to become eligible to apply for this programme. It may be noted that in respect of Officers appointed under the 'Central Staffing Scheme', 'NOC' from the Office of Establishment Officer, DOPT should be obtained before forwarding their applications/nominations for this Long Term Domestic Training Programme.
- (iii) The faculty members of the State ATIs who have completed at least three years on the date of starting of the program are also eligible to apply for the programme. However, those faculty members who belong to state civil services need not necessarily fulfill this condition. The selected faculty members, however, would be required to stay in the ATI for next three years after completion of the programme.

7. Forwarding of nominations

- (i) Concurrence of State Governments, wherever necessary, would have to be obtained by the Cadre Controlling Authority before sending the nominations to DoP&T.
- (ii) Copy of the application form and other documents are attached. The same may also be obtained by logging on to MDI's website www.mdi.ac.in or DoP&T's website www.persmin.nic.in. Cadre Controlling Authorities are requested to forward duly filled applications in respects of suitable officers

(who are clear from vigilance angle) along with information in Proforma for additional info so as to reach us on or before 2nd November, 2012.

(iii) Nominations received after the due date will not be considered.

(iv) In order to save time, the Officers are permitted to send an Advance copy of the application to the Director, Management Development Institute, Mehrauli Road, Sukhrali, Gurgaon- 122007.

(v) The nominations would be scrutinized and officers fulfilling the conditions of eligibility will be called for an interview by MDI-G. The interview date and time will be intimated to the officers by MDI-G. In order to save time, the officers are permitted to send an advance copy of the application directly to this office. The officers may be called for interview based on their advance applications. However, final selection will be subject to receipt of his/her formal application, duly recommended by their Cadre Controlling Authorities; therefore, it is in the interest of the officers to get their applications routed through their Cadre Controlling Authority as early as possible.

8. Bond to be executed by the officer;

Before joining the programme, the officer is required to execute a Bond to the extent that "In the event of his/her failing to resume duty or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the long term training programme or failing to complete the training programme, or quitting the service at any time within a period of FIVE (5) years after his/her return to duty, the officer shall forthwith pay to the Government or as may be directed by the Government, on demand all charges and expenses that shall or may have been incurred by the Government for the training i.e. all monies paid to him/her or expended on his/her account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the Government/agency concerned together with interest thereon from the date of demand at Government rates for the time being in force on Government loans or if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India and together with all costs between the attorney and the client.



PROCEEDING FOR THE 10th POST GRADUATE DIPLOMA IN PUBLIC POLICY
AND MANAGEMENT (PGD-PPM) OF MANAGEMENT DEVELOPMENT
INSTITUTE (MDI), GURGAON

KNOW ALL MEN BY THESE PRESENTS THAT I, _____, resident of _____, at present employed as _____ in the Ministry/Department _____, do hereby bind myself and my heirs, executors and administrators to pay to the President of India (hereinafter called the 'Government') on demand, 'all charges and expenses' that shall or may have been incurred by the Government for my training i.e. all monies paid to me or expended on my account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the govt./agency concerned, etc. at MDI Gurgaon, together with interest thereon from the date of demand at Government rates, for the time being in force, on Government loans or, if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between the attorney and the client.

WHEREAS I, _____, am being deputed for training at MDI Gurgaon which includes about 2 weeks international exposure by the Department of Personnel and Training (DoP&T), Government of India,

AND WHEREAS for the better protection of the Government I have agreed to execute this bond with such conditions as written hereunder:

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT, in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of training, OR failing to complete the training programme, OR quitting the service at any time within a period of FIVE (5) years or before superannuation which is earlier after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

AND upon my making such payment the above written obligations shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts of India

The Government of India has agreed to bear the stamp duty payable on this bond.

Signed and delivered this the ____ day of _____ month of the year Two Thousand and Thirteen/Fourteen,

Signed and delivered by _____ (Name and designation)

In the presence of _____ and _____

Witnesses: 1. _____
2. _____

ACCEPTED
on behalf of the President of India by the Cadre Controlling Authority
(Authorised Signatory)

APPLICATION FOR ADMISSION IN 10th POST GRADUATE PROGRAMME IN PUBLIC POLICY & MANAGEMENT

(Programme Commences on 15th December, 2015 Last date of receiving application is 2nd November, 2015)

(For DoPT sponsored candidates)

Office use:

Form No.	
Date of Receiving	

PART-A

1. PERSONAL DETAILS								
Title (Mr/Ms/Dr.)							Paste a recent pass-port sized photograph	
Full name in block letters (First name, Middle name, Surname)								
Father's full name								
Mother's full name								
Gender (Put <input checked="" type="checkbox"/>)	<input type="checkbox"/> Male		<input type="checkbox"/> Female					
Date of birth	<input type="text"/> DD	<input type="text"/> MM	<input type="text"/> Year	Age as on 15 th Dec, 2015	<input type="text"/> MM	<input type="text"/> Year		
Nationality				Religion				
Caste category (Put <input checked="" type="checkbox"/>)	<input type="checkbox"/> General		<input type="checkbox"/> OBC		<input type="checkbox"/> SC		<input type="checkbox"/> ST	

2. MINISTRY/DEPARTMENT DETAILS			
Name of the Ministry / Department			
Designation			
Office Address			
	State		PIN
Telephone Nos			Fax
Service cadre with year of allotment			
Length of service in Group-A			
Are you presently on deputation to the Govt. of India (Yes/No)			
If yes, from which date			
Date of completion of tenure?			

3. ADDRESS FOR CORRESPONDENCE

Address				
City		State		PIN
Tel No			Fax No	
Mobile Number				
Email ID				

4. ACADEMIC RECORD

Sr No	Examination/ Degree/ Diploma passed	Name of the Board/University/ Institution	Passing Percentage/ Grade/ Division/CGPA	Year of Joining The Course	Year of Passing the Course
1					
2					
3					
4					
5					
6					

5. DETAILS OF WORK EXPERIENCE

Sr No	Post held	Department/ Organization	Tenure		Pay Scale	Nature of responsibility
			From	To		
1						
2						
3						
4						
5						
6						

Total experience (In years)

6. DETAILS OF IN-SERVICE TRAINING PROGRAMS ATTENDED (IN INDIA & ABROAD) [Duration should be at least two weeks or more](Kindly refer to 'Earlier Training' caption under para 2 of Terms & Conditions)

Sr No	Name of Course / Training Programme	Name of the Institution/ Place	Year	Duration (in weeks)
1.				
2				
3				

7. Additional Information:- (please attach separate sheets regarding the following)

- Indicate the Public Policy area identified by you with the approval of your Ministry/Deptt./State Govt. etc, for preparation of the Policy document during the training period.
- Briefly describe your job responsibilities and your achievements at your work place.
- What are your career goals and how does this program fit in with your plans.
- Briefly describe your publications, leadership roles, community work or any other work you consider significant for your proposed study.
- Is there any other information that you would like to provide about yourself?

8. DECLARATION

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place:

(Signature)

Date:

Instructions:

- The application form is to be sent through the Cadre Controlling Authority.
- However, you may kindly send the advance copy directly to Joint Secretary (Frg), Department of Personnel and Training, Government of India, Block-4, 3rd Floor, Old JNU Campus, New Delhi-110067 as well as to Chairperson (Admissions) Management Development Institute, Mehrauli-Gurgaon Road, Sukhruli, Gurgaon-122007 (Haryana).
- Please ensure that this application is routed through the Cadre Controlling Authority so as to reach DoPT (Training Division) latest by 2nd November, 2015.
- The application envelop should be superscripted as "Application for admission in 10th PGD-PPM (2015-16) at MDI, Gurgaon"

PART - B*(For the use of the Cadre Controlling Authority only)*

1. Is there any vigilance case pending or contemplated against the officer? (put ✓)	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
If YES, please give details:		
<hr/>		
<hr/>		
<hr/>		
2. Is there any standing adverse entry against the officer? (put ✓)	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
If YES, please give details:		
<hr/>		
<hr/>		
<hr/>		
3. Is the applicant's overall ACR grading "Very Good"? (put ✓)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If NO, please give details:		
<hr/>		
<hr/>		
<hr/>		
4. Whether cadre clearance has been obtained? (put ✓)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(For officers, who would be completing their deputation tenures prior to joining the PGP-PPM? In such cases, clearance of the State Government/Parent department has to be obtained)		
Has the candidate been offered a central deputation also?	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
If selected, will the candidate be released for the Programme?	<input checked="" type="checkbox"/>	No <input type="checkbox"/>

5. Topic for Policy paper to be selected by the officer with the approval of the Ministry/Department/State Government etc. where the officer is currently working.

6. Details of Nodal Officer (of the rank of JS or above to the Government of India) nominated by the Ministry/Department/State Government etc. where the officer is currently working for mentoring and guidance to the Sponsored Officer for developing the policy documents.

- a) Name: _____
- b) Designation: _____
- c) Office address: _____

d) Telephone No. : _____

e) Fax No. : _____

f) E-mail Id: _____

CADRE CONTROLLING AUTHORITY

Name of the Cadre Controlling Authority (Department/Ministry)	
Contact person	
Designation	
Address	
Tel No	
Fax No	
Email ID	

Place:

Date:

(Signature of the

Cadre Controlling Authority)

File No. _____

Office Seal

SPEED POST



भारतीय लोक प्रशासन संस्थान

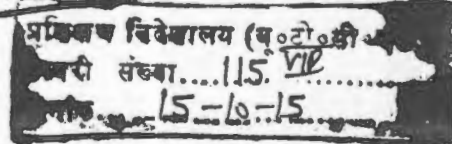
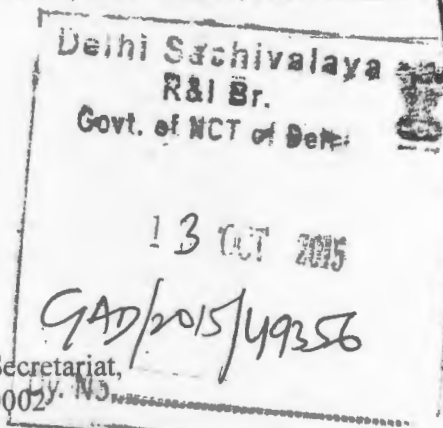
इन्द्रप्रस्थ एस्टेट, रिंग रोड, नई दिल्ली-110002

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INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI-110002

Prof. Dolly Arora
Programme Coordinator
Professor of Political Science
(O) 23468329
(M) 9818714331
aroradolly@hotmail.com



To,
Chief Secretary
Govt of NCT Delhi, Delhi Secretariat,
I.P. Estate, New Delhi- 110002

Subject: Training Programme on "Social Conflicts Analysis and Resolution Approaches"
scheduled from February 01-05, 2016 sponsored by Department of Personnel
and Training, Government of India.

Sir/Madam,

The Indian Institute of Public Administration is organizing a training programme on
"Social Conflicts Analysis and Resolution Approaches". This training programme is
sponsored by the Department of Personnel and Training, Government of India.

Details regarding the objectives and content of the programme, target group, venue etc.
are given in Annexure-I.

Only such officers should be nominated, who can attend the programme on whole time
basis. While making nominations, it may kindly be borne in mind that the training programme is
for **senior and middle level civil servants of Central and State Governments in Policy
making and implementation positions.**

There is **no course fee** for participants attending the training programme. The outstation
participants will be provided board and lodging facilities, on demand, in the fully furnished hostel
and mess located in the campus of the Institute **free of cost**. However, the sponsoring
organization will have to bear the traveling expenses and daily allowance, if any, of the officers
deputed for the programme.

Nominations in the enclosed form (Annexure-II) may kindly be sent to the undersigned so
as to reach latest by **January 8, 2016**. The nominations which are either not accompanied by the
particulars in the proforma or received after the last date will not be considered. Since
accommodation is limited, it will be available on prior intimation to us and confirmation by us and
will be on first-come-first-served basis.

Thanking you,

Yours faithfully,

(Dolly Arora)

**Training Workshop on
Social Conflicts Analysis and Resolution Approaches**

Civil Servants are often confronted with situations where intense social conflicts pose a major decisional dilemma. Taking action may intensify conflicts or may result in an outbreak of violence. Inaction may also have similar or worse effect and may impede the process of social justice. This calls for a multi-dimensional analysis of conflict situations and resolution strategies, which may create bridges and facilitate appropriate decision-making and implementation efforts.

This workshop will enable the participants to evolve a comprehensive understanding of social conflicts and approaches to conflict resolution with social justice. Experience sharing and analysis of actual conflict situations and resolution strategies by the participants will be encouraged while insights from scholarly works in the area would also be shared to facilitate discussion on the possible approach which they may consider meaningful in their own specific contexts. Those with some exposure to conflict situations or experience of having resolved it successfully, may like to present brief cases studies, raising points for further discussion by the group.

- Participants expected- Senior and middle level civil servants of Central and State Governments in policy making and implementation positions.

Duration: Five days

Dates: February 01-05, 2016

Venue: Indian Institute of Public Administration, New Delhi

Last date of receipt of nominations: January 8, 2016

Programme Coordinator

Prof. Dolly Arora

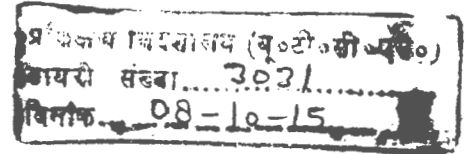
: Tel. 23468329 aroradolly@hotmail.com
trgiipa@yahoo.co.in (Training Section)

No. T-13013/1/2015-LTDP
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Training Division)

3rd Floor Block-IV, Old JNU Campus,
New Mehrauli Road, New Delhi-110067,
Dated: 29th September, 2015

To

1. Secretaries (All Ministries/Departments in Government of India)
2. The Chief Secretaries to all State Governments
3. Administrators of Union Territories
- ✓ 4. Directors General/Directors of State Training Institutions



Subject: 8th One year Diploma Programme in Public Policy and Sustainable Development at the TERI University, New Delhi—commencing from 4th January, 2016 – Reg.

Sir/Madam,

The Department of Personnel and Training (DoP&T) is sponsoring a **One year Diploma Programme in Public Policy and Sustainable Development** at the TERI University, New Delhi. The 8th programme is scheduled to commence at TERI University, New Delhi from **4th January, 2016**.

2. The programme is meant for officers of All India Services, Central Services—organized & non-organized, technical & non-technical, faculty members of State Administrative Training Institutes and also for officers of the State Civil Services (SCS) & Non-State Civil Services (Non-SCS) and has been designed to be a high quality programme with a set of 'Core Courses' as well as a range of 'Electives'.

3. Under the programme conceived as a 'one-year' Diploma Programme in Public Policy and Sustainable Development, the officers will complete a 'Domestic Component' as well as an 'International Component' (Two weeks) at TERI University, New Delhi and at a Foreign University, respectively.

4. The nominated Officers will be required to develop a Policy Paper on the issue to be identified in consultation with the Ministries/Department/State Government etc. where they are presently working. This policy paper will have to be submitted by the officer to their respective Ministries/Department/State Government etc. at the end of the programme. The Ministries/Departments/States will also nominate a Nodal Officer of the rank of JS or above to the Government of India for mentoring and guidance to the sponsored officer for developing the policy document and coordinating with TERI University in the matter.

5. The officers selected for the programme also have an option to continue with the programme for the second year for a Two year M.A. (Public Policy and Sustainable Development) Degree Programme, *if they so wish*, wherein they will be required to complete a dissertation while on the job during the second year. Such officers will work on a dissertation under the guidance of a faculty member of the TERI University and will return to the University for presenting and defending the same at the end of the second year by sparing a couple of weeks. Such officers will be awarded a degree in M.A. in Public Policy and Sustainable Development after they have completed the domestic component, International component and dissertation in the second year successfully.

6. It is proposed to select about **30 participants** for the 8th programme. Details of the 'Terms and Conditions' of the programme, application form and other documents are enclosed to this letter. Details of the programme are also available at TERI's website www.teriuniversity.ac.in and DoP&T's website www.persmin.nic.in.

Handwritten signatures and initials are present at the bottom of the page, including a large signature on the left and a signature on the right that appears to read "Sh. Manish".

7. It is requested that the circular may be given wide publicity among officers of your cadre. Applications complete in all respect, after obtaining necessary clearances including Vigilance Clearance from Cadre Controlling Authority/State Government (wherever necessary) may please be sent to this office, so as to reach us on or before **2nd November, 2015**. Nominations received after this date will not be considered. A copy of the application may also be sent to the Vice Chancellor, TERI University, 10, Institutional Area, Vasant Kunj, New Delhi-110070. The nominations would be scrutinized and officers fulfilling the conditions of eligibility will be called for an interview by TERI, New Delhi. The interview date and time will be intimated to the officers by TERI University, New Delhi. In order to save time, the officers are permitted to send an advance copy of the application directly to this office and TERI University. The officers may be called for interview based on their advance applications. However, final selection will be subject to receipt of their formal application, duly recommended by their Cadre Controlling Authorities. It is, therefore in the interest of the officers to get their applications routed through their Cadre Controlling Authority as early as possible.

8. Further details with regard to this programme may be ascertained from TERI University, New Delhi (Phone No. 011-71800222, Fax No. 011-26122874, E-Mail: registrar@teriuniversity.ac.in and website of TERI University, New Delhi (www.teriuniversity.ac.in).

Yours faithfully,

Encl: Terms and conditions

(N. Raja)
Director (Training)
Telephone: 011-26165058
Fax No. - 011-26107962

Copy to:

1. The Comptroller and Auditor General of India, New Delhi
2. Secretary, Union Public Service Commission, New Delhi
3. The Election Commission of India, New Delhi
4. Controller General of Accounts, New Delhi
5. Deputy Director General (Training), Department of Post, Dak Bhavan, New Delhi
6. Director (Training), Railway Board, Rail Bhavan, New Delhi
7. Director (Police), Ministry of Home Affairs for nomination of IPS Officers
8. Director General, CPWD Training Institute, Nirman Bhavan, New Delhi
9. Director, Bureau of Police Research and Development, CGO Complex, New Delhi
10. Establishment Officer, Department of Personnel & Training, North Block, New Delhi
11. Director (HRD), Ordnance Factory Board, 10-A, SK Bose Road, Kolkatta
12. Vice Chancellor, TERI University, 10, Institutional Area, Vasant Kunj, New Delhi- 110070. The Vice Chancellor is requested to consider applications received on or before **2nd November, 2015** based on their eligibility for calling the officers for the interview.
13. NIC, Training Division, for uploading the notification on DoP&T website and Training Division's webpage.

(N. Raja)
Director (Training)

8th One year Diploma Programme in Public Policy and Sustainable Development at the TERI University, New Delhi—commencing from 4th January, 2016

The Training Division of Department of Personnel & Training is sponsoring 8th One year Diploma Programme in Public Policy and Sustainable Development at the TERI University, New Delhi. The 8th Programme will commence from 04-01-2016. This has been designed to be a high quality programme with a set of 'Core Courses' as well as a range of 'Electives'. Under the programme conceived as a 'one-year' Diploma Programme in Public Policy and Sustainable Development, the officers will complete a 'Domestic Component' at TERI University, New Delhi as well as an 'International Component' of about two weeks at a Foreign University. The nominated Officers will be required to develop a Policy Paper on the issue to be identified in consultation with the Ministries/Department/State Government etc. where they are presently working. This policy paper will have to be submitted by the officer to their respective Ministries/Department/State Government etc. at the end of the programme. The Ministries/Departments/States will also nominate a Nodal Officer of the rank of JS or above to the Government of India for mentoring and guidance to the sponsored officer for developing the policy document and co-ordinating with TERI University in this matter.

The officers selected for the programme also have an option to continue with the programme for the second year for the Two year M.A. (Public Policy and Sustainable Development) Degree Programme, *if they so wish*, wherein they will be required to complete a dissertation while on job during the second year. Such officers will work on a dissertation under the guidance of a faculty member of the TERI University, and will return to the University for presenting and defending the same, at the end of the second year by sparing a couple of weeks. Such officers will be awarded a degree in M.A. in Public Policy and Sustainable Development after they have completed the domestic component, International component and dissertation in the second year successfully.

2. Eligibility:

The programme is open to officers of All India Services, Central Services—organized & non-organized, technical & non-technical, faculty members of State Administrative Training Institutes and also officers of the State Civil Services (SCS)/Non-State Civil Services (Non-SCS) subject to the following eligibility conditions:

Length of service	Officers should have completed 5 years of Group 'A' service as on commencement of the programme.
Age	The officers should have at least three years remaining service after completion of the programme.
Earlier Training	The officers should not have undergone a training Programme of 12-weeks or more duration in India during a period of 5 years preceding the date of commencement of this Programme.

Further, the officer should not have undergone a Programme of training abroad of more than 2-weeks in preceding 2-years, more than one month in preceding 3-years or more than six months in the preceding 5-years.

3. Course Fees:

(a) The cost of domestic component of the programme is **Rs. 3.30 Lakh (Rupees Three Lakh Thirty Thousand Only)** plus expenses towards Rural/NGO attachment subject to maximum of **Rs. 25,000/- (Rupees Twenty Five Thousand only)** and will be met by the respective Cadre Controlling Authority (*for example, DoP&T for IAS Officers, MHA for IPS officers, MOEF for IFoS etc.*). In case of Central Secretariat Service (CSS) officers, the domestic course fee will be met by the Ministry/Department where the officer is working. *Course fee will be paid to the TERI University within one month from the date of commencement of the programme.*

(b) The cost of the 'International Component' of the programme is **Rs. 3.60 Lakh (Rupees Three Lakh Sixty Thousand Only)**, which includes air fare, course fees, boarding and lodging costs. During the international component of the programme the daily allowance at the admissible rate will be paid to the participants on the basis of approved rates for short-term training programmes under the Scheme of 'Domestic Funding of Foreign Training' of DoP&T. The cost towards international component and daily allowance is to be equally shared by the concerned Cadre Controlling Authorities and DoPT. However, the cost of Visa fees (if any), medical insurance etc., will be met by the Ministries/Department/State Government etc. where the officers are presently working on actual basis. All arrangements for stay abroad during the international component of the programme will be made by TERI, New Delhi through the collaborating institution and no participant will be permitted to make his/her own arrangements of stay during the training abroad.

(c) In case of officers belonging to any Group 'A' Service and working on deputation basis in a Public Sector Undertaking (PSU), the entire cost of the programme (domestic as well as international component containing course fee, boarding and lodging charges, airfare, per diem allowances etc.) shall be borne by the concerned PSU in which the officer is working. In the event of his/her selection, the joining of such officer in the programme is strictly subject to the confirmation of the concerned PSU to bear the entire expenditure of the programme to the institute in respect of such officer.

(d) The Ministries/Department/State Government etc. where the officer is currently posted, will meet the cost of (a) pay and allowances during the training period, (b) travel from place of posting to Delhi and back, (c) travel towards field visits of the participants for collection of data/information for the dissertation, (d) travel to Delhi for presentation of the dissertation at the end of the programme, (e) a Onetime allowance of **Rs.5000/- (Rupees five thousand only)** for books, stationery etc.

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Hostel Facilities

TERI University will provide lodging facilities to the participants of the programme at the rate of Rs. 10,000/- (Rs. Ten Thousand only) per month per participant. The expenditure will be met by the Cadre Controlling Authority of the participants.

5. Conditions for officers admitted to the programme:

In case of officers, sponsored by the Government of India/State Governments for this programme, the following conditions will apply:

- (i) The entire period of training (institutional training of 12 months) will be treated as on duty under FR 9(6)(b)(i);
- (ii) The Ministries/ Departments/State Governments may fill up the vacancy caused by the deputation of the officers;
- (iii) For the grant of special pay/ Central deputation (Tenure allowance) (CDTA), the participants will be regulated as under:-

- (a) The officers who proceed for training during their tenure of central deputation will continue to receive CDTA for the period of their entitlement against Central deputation tenure. If any period of training falls beyond the tenure of Central deputation or the officers proceed for training at the end of their tenure at the Centre, CDTA will not be admissible for this period.

{Note-The tenure of central deputation in so far as it relates to this programme, would also include the period of leave upto 2 months that may be granted by the central Ministry/ Department to the officers before their repatriation to the parent cadre}

- (b) The officers not on central deputation and also not in receipt of CDTA, whether they proceed on training from Delhi, or outside Delhi will not be entitled to any Special pay drawn before proceeding for the training.

- (iv) Officers of the Central Government, State Government and Union Territories coming from outside Delhi to participate in the programme will be allowed one of the following two options by the sponsoring authorities:-

- (a) The officers will be treated as on duty on tour. They will draw travelling allowance as on tour and allowances as per para II (a) of the Ministry of Finance, Department of Expenditure O.M. 19030/2/86-E-IV dated 24.3.86 amended from time to time.

OR

- (b) The officers will be treated as on transfer. They will not be entitled to the Government accommodation at the original place of posting.
- (v) In case an officer proceeding on training is a *bona fide* occupant of Government accommodation in the general pool controlled by the Directorate of Estates, he/she could retain the residential accommodation for the full period of training at his/her place of posting provided the residence is required for *bona fide* use of members of his/her family.
- (vi) Officers of the Central Government entitled to facility of residential telephone at the time of joining this programme will be allowed to retain the residential telephone sanctioned to them on usual terms for six months and thereafter on the condition that the officers will pay all calls in excess of the free calls allowed by the Telecommunication Department as stipulated in Ministry of Finance (Department of Expenditure) O.M. No. 7(10)E(Coord)/79 dated 1st August, 1979 as amended from time to time.
- (vii) The salary and other claims of the officers will be paid by the Ministry/Department/Office where they were last working before joining this programme.

6. Selection procedure and forwarding of nominations

- (i) The Cadre Controlling Authority (CCA) should recommend names of only those Groups 'A' officers who are likely to stay with the CCA for some more time. Officers whose names have been recommended for central deputation/ or figuring in the 'offer list' for central deputation under the 'Central Staffing Scheme' should not be nominated for the PP&SDP programme. Failure to withdraw the applications of such officers for the PP&SDP may result in debarment of officers for central deputation for five years.
- (ii) Officers on deputation to Government of India under the Central Staffing Scheme must complete at least two years of their tenure on deputation on the date of this notification to become eligible to apply for this programme. It may be noted that in respect of Officers appointed under the 'Central Staffing Scheme', 'NOC' from the Office of Establishment Officer, DOPT should be obtained before forwarding their applications/nominations for this Long Term Domestic Training Programme.
- (iii) The faculty members of the State ATIs who have completed at least three years on the date of starting of the program are also eligible to apply for the programme. However, those faculty members who belong to state civil services need not necessarily fulfill this condition. The selected faculty members, however, would be required to stay in the ATI for next three years after completion of the programme.

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Forwarding of nominations

- (i) Concurrence of State Governments, wherever necessary, would have to be obtained by the Cadre Controlling Authority before sending the nominations to DoP&T.
- (ii) Copy of the application form and other documents are attached. The same may also be obtained by logging on to TERI's website www.teriuniversity.ac.in or DoP&T's website www.persmin.nic.in. Cadre Controlling Authorities are requested to forward duly filled applications in respect of suitable officers (who are clear from vigilance angle) along with information in the Proforma, so as to reach us on or before 2nd November, 2015.
- (iii) Nominations received after the due date will not be considered.
- (iv) In order to save time, the Officers are permitted to send an advance copy of the application to the Vice Chancellor, TERI University, 10, Institutional Area, Vasant Kunj, New Delhi- 110070.
- (v) The nominations would be scrutinized and officers fulfilling the conditions of eligibility will be called for an interview by TERI University. The interview date and time will be intimated to the officers by TERI University. In order to save time, the officers are permitted to send an advance copy of the application directly to this office and TERI University. The officers may be called for interview based on their advance applications. However, final selection will be subject to receipt of his/her formal application, duly recommended by their Cadre Controlling Authorities. Therefore, it is in the interest of the officers to get their applications routed through their Cadre Controlling Authority as early as possible.

8. Bond to be executed by the officer:

Before joining the programme, the officer is required to execute a Bond to the extent that "in the event of his/her failing to resume duty or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the long term training programme or failing to complete the training programme, or quitting the service at any time within a period of FIVE (5) years after his/her return to duty, the officer shall forthwith pay to the Government or as may be directed by the Government, on demand all charges and expenses that shall or may have been incurred by the Government for the training i.e. all monies paid to him/her or expended on his/her account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the Government/agency concerned together with interest thereon from the date of demand at Government rates for the time being in force on Government loans or if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India and together with all costs between the attorney and the client.



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TERI
university
10, Institutional Area, Vasant Kunj,
New Delhi 110 070



Department of Personnel &
Training, Government of India

Applications, complete in all respects, should reach the Joint Secretary (Training), Department of Personnel & Training, Block IV, 3rd Floor, Old JNU Campus, New Mehrauli Road, New Delhi 110067 and TERI University, New Delhi before 2nd November, 2015. Incomplete applications will not be considered.

**Application for One year Diploma Programme in Public Policy
and Sustainable Development at the TERI University, New
Delhi—commencing from 4th January, 2016**

Paste a recent
stamp-size
photograph

General Information

1. Name (in capitals): _____
2. Address: _____
3. Phone No(s): _____ (Off.)
_____ (Res.)
_____ (Mobile)
4. Fax No(s): _____ E mail: _____
5. Sex: Male ☐ Female ☐
6. Date of Birth (DD/MM/YY):
7. Category: Gen ☐ SC ☐ ST ☐ OBC ☐

Section 1: Service Record

- i) Service: _____ Cadre (for All India Services only) _____
- ii) Date of joining the service: (DD/MM/YY)
- iii) Present Posting: _____
- iv) Designation: _____
- v) Ministry/Department: _____
- vi) Length of service in Group 'A': _____
- vii) Whether on deputation to Government of India: _____
- viii) If so, is this your first deputation to Government of India?: _____

ix) If on deputation, date of completion of tenure: _____

Section 2: Academic Record

(Give marks/CGPA in aggregate after the final year only).

	Main subjects	Institute/University	Year of passing	% of marks/CGPA
10+2				
Bachelor's degree				
Master's degree				
Others (Specify)				

Section 3: Other qualifications

Professional qualifications/diplomas that you have (CA/ICWA/NIIT/Aptech/Foreign languages, legal etc.)

Name of the Qualification	Date		Marks obtained/CGPA	Maximum marks/CGPA	Class/Distinction
	From	To			

Section 4: Work experience

(A) Full time (attach additional sheets, if necessary)

Organization	Designation	Period		Nature of work
		From	To	

(B) Part-time, training, project work, volunteer work, etc. (attach additional sheets, if necessary)

Organization	Period		Total month	Nature of work
	From	To		

Section 5: Additional information

(Please attach separate sheets wherever necessary)

(A) Briefly describe your job responsibilities and your achievements at your work place.

(B) What are your career goals and how does this programme at TERI University fit in with your plans?

(C) Indicate the Public Policy area identified by you with the approval of your Ministry/Department/State Govt. etc. for preparation of the Policy document during the training period.

(D) Briefly describe your publications, leadership roles, community work or any other work you consider significant for your proposed area of specialization.

(E) Is there any other relevant information that you would like to provide about yourself?

Section 6: Previous record of training

[Kindly refer to 'Earlier Training' caption under para 2 of Terms & Conditions]

i) Have you attended any foreign training of more than 15 days duration in the past?

YES

☐

NO

☐

If yes, please specify: _____

Name of the institute: _____

Country: _____

Duration: From: _____ To: _____

ii) Have you attended any training (including domestic) of more than 12 weeks duration in the last 5 years?

YES

☐

NO

☐

If yes, please specify: _____

Name of the institute: _____

Country: _____

Duration: From: _____ To: _____

Declaration

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place: _____

Date: _____

Signature

Please send an **ADVANCE COPY** (before submission to your departmental superiors/Cadre Controlling Authority for sponsorship) directly to the **Joint Secretary, Department of Personnel & Training, Block IV, 3rd Floor, Old JNU Campus, New Mehrauli Road, New Delhi 110 067**

However, please ensure that this application is routed through the Cadre Controlling Authority so as to reach DoPT as aforesaid, by 2nd November, 2015.

For the use of the Cadre Controlling Authority only

- i) Is there any vigilance case pending or contemplated against the officer?

YES ☐ NO ☐

If yes, please give details:

- ii) Is there any standing adverse entry against the officer?

YES ☐ NO ☐

If yes, please give details:

- iii) Is the applicant's overall ACR grading "Very Good"?

YES ☐ NO ☐

If no, please give details:

- iv) Whether cadre clearance has been obtained?

(For officers who would be completing their deputation tenures prior to joining the MA (Public Policy and Sustainable Development) programme. In such cases, clearance of the State Government/Parent Department has to be obtained)

- v) Has the candidate been offered a central deputation also?

YES ☐ NO ☐

- vi) If selected, will the candidate be released for the programme?

YES ☐ NO ☐

- vii) Topic for Policy paper to be selected by the officer with the approval of the Ministry/Department/State Government etc. where the officer is currently working.
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iii) Details of Nodal Officer (of the rank of JS or above to the Government of India) nominated by the Ministry/Department/State Government etc. where the officer is currently working for mentoring and guidance to the Sponsored Officer for developing the policy documents.

- a) Name: _____
- b) Designation: _____
- c) Office address: _____
- d) Telephone No. : _____
- e) Fax No. : _____
- f) E-mail Id: _____

Name of the Cadre Controlling Authority: _____

Designation: _____

Office: _____

Date: _____

Place: _____ Signature _____

File No. _____

Office Seal

**FORMAT OF BOND TO BE EXECUTED BY A GOVERNMENT SERVANT BEFORE
PROCEEDING FOR 8th One year Diploma Programme in Public Policy and Sustainable
Development at the TERI University, New Delhi-commencing from 4th January, 2016.**

KNOW ALL MEN BY THESE PRESENTS THAT I, _____, resident of _____, at present employed as _____ in the Ministry/Department _____, do hereby bind myself and my heirs, executors and administrators to pay to the President of India (hereinafter called the 'Government') on demand, 'all charges and expenses' that shall or may have been incurred by the Government for my training by TERI i.e. all monies paid to me or expended on my account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the govt./agency concerned, etc. being conducted by TERI University together with interest thereon from the date of demand at Government rates, for the time being in force, on Government loans or, if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between the attorney and the client.

Whereas I, _____, am being deputed for Training by TERI University, New Delhi which includes 2 weeks international exposure by the Department of Personnel and Training (DoP&T), Government of India,

And whereas, for the better protection of the Government I have agreed to execute this bond with such conditions as written hereunder:

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT, in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the PP&SDP training, OR failing to complete the training programme, OR quitting the service at any time within a period of FIVE (5) years after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

And upon my making such payment the above written obligations shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts of India

The Government of India has agreed to bear the stamp duty payable on this bond.

Signed and delivered this the _____ day of _____ month of the year Two Thousand and Fifteen.

Signed and delivered by _____ (Name and designation)

in the presence of _____ and _____

Witnesses: 1. _____
2. _____

ACCEPTED
On behalf of the President of India by the Cadre Controlling Authority
(Authorized Signatory)