GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

**DIRECTORATE OF TRAINING (UNION TERRITORIES CIVIL SERVICES)**

Institutional Area, Viswash Nagar, Shahdara Delhi-110032

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**TRAINING MODULE**

**ON**

**“Retirement Planning”**

|  |  |
| --- | --- |
| Name of the Package of Courses | Retirement Planning in General Awareness |
| Duration of the Course | One Day () |
| Number of Sessions | 4 (Four) |
| Training Branch | V |
| Name of the Course Coordinator | Assistant Director  |
| **Sessions** | **Duration** | **Topics** | **Proposed Speaker** |
| **Session – I**10.00 am-11.15am | 75 Min. | **Planning for Retirement** |  |
| * Advance Planning
* Assessment of family responsibilities
* Assessment of financial liabilities.
* Assessment of possibilities for income after retirement.
* Assessment of needs for emergencies.
 |
| * **Tea**
 |
| **Session – II**11.00 am- 12.45 pm | 75 Min. | **Terminal benefits and Rules governing these benefits** |
| * Gratuity and Rules governing Gratuity.
* Pension and Rules governing it.
* Leave encashment and rules governing it.
* Commutation of pension.
* VIIth Pay Commission Recommendation.
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| * **Lunch**
 |
| **Session – III**01.45 pm- 03.00pm | 75 Min. | **Investment options** |  |
| * Mutual Funds/Bonds/NSC
* Fixed deposits
* Share Market
* Investment in Gold
 |
| * **Tea**
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| **Session – IV**03.15 pm- 04.30pm | 75 Min. | **Career after retirement and opportunities for meaningful engagements*** Employment in the government sector.
* Employment in the private
* sector.
* Self employment
* Social work
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