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GOVERNMENT OF NCT OF DELHI
DIRECTORATE OF TRAINING (UNION TERRITORY CIVIL SERVICES)
Institutional Area, Vishwas Nagar, Behind Karkardooma Courts
Shahdara, Delhi - 110032

Filling up of vacancies of ALIO & SLIA on deputation basis

The Directorate of Training (UTCS), Government of National Capital Territories of Delhi invites applications for filling up following posts on deputation basis from amongst officers / officials of the Central / State Government / Union Territory Administrations:

1. Assistant Library & Information Officer, General Central Services, Group `B' Gazetted (Non-Ministerial) in the pay band of Rs. 9300-34800 (PB-2) with Grade Pay of Rs. 4600/- VACANCY ONE
2. Senior Library & Information Assistant, General Central Services Group `B' Non-Gazetted (Non-Ministerial) in the pay band of Rs. 9300-34800 (PB-2) with Grade Pay of Rs. 4200/- VACANCY ONE

Last date of receipt of application in the Directorate of Training, Union Territories Civil Services, Government of National Capital Territory of Delhi is 45 days from the date of publication of advertisement in the `Employment News'

For details : Please visit <http://www.utcs.delhigovt.nic.in>

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Govt. of the National Capital Territory of Delhi
**DIRECTORATE OF TRAINING : UNION TERRITORIES CIVIL
SERVICES**

Institutional Area, Vishwas Nagar, Behind Karkardooma Courts,
Shahadara, Delhi-110032

**Filling up of the posts of Assistant Library & Information Officer
and Senior Library & Information Assistant in the Directorate of
Training, UTCS, Govt. of NCT of Delhi.**

It is proposed to fill up the posts of Assistant Library & Information Officer, General Central Services, Group 'B' Gazetted (Non-Ministerial) in the pay band of Rs.9300-34800(PB-2) with Grade Pay of Rs.4600/- and Senior Library & Information Assistant, General Central Service Group "B" Non-Gazetted(Non-Ministerial) in the pay band of Rs.9300-34800(PB-2) with Grade Pay of Rs.4200/- in the Directorate of Training, (Union Territories Civil Services), Government of National Capital Territory of Delhi. The posts are to be filled by deputation from amongst the Officers under the Central or State Government or Union Territory Administration. The Recruitment Rules, terms and conditions are as under:-

Assistant Library & Information Officer – one vacancy
(Scale of pay – Rs. 9300-34800 with Grade Pay of Rs. 4600/- in PB-2)

Deputation: -Officers of the Central/State Government/Union Territories.

- (A) (i) Holding analogous posts on regular basis in the parent cadre/department; **or**
(ii) With 05 years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.9300-34800 with Grade Pay of Rs.4200 in PB-2 or equivalent in the parent cadre/department; **or**
(iii) With 11 years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.5200-20200 with Grade Pay of Rs.2800 in PB-1 or equivalent in the parent cadre/department; **and**

(B) Possessing following educational qualification and experience:

ESSENTIAL:-

- (i) Bachelor's degree of a recognized University.
(ii) Bachelor's degree in Library Science from a recognized university.
(iii) 02 years professional experience in a Library of Standing.

DESIRABLE:

Master's degree in Library Science from a recognized university.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be, not exceeding 56 years, as on the closing date of receipt of applications.)

NOTE: For the purpose of Appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006(the date from which the revised pay structure based on the 6th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for

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the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.

Senior Library & Information Assistant – One vacancy
(Scale of pay – Rs. 9300-34800 with Grade Pay of Rs. 4200/- in PB-2)

Deputation: -Officers of the Central/State Government/Union Territories.

- (A) (i) Holding analogous posts on regular basis in the parent cadre/department; **or**
- (ii) With 06 years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.5200-20200 with Grade Pay of Rs.2800 in PB-1 or equivalent in the parent cadre/department; **or**
- (iii) With 10 years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.5200-20200 with Grade Pay of Rs.2400 in PB-1 or equivalent in the parent cadre/department; **and**
- (B) Possessing following educational qualification and experience:
- (i) Bachelor's degree of a recognized University.
- (ii) Bachelor's degree in Library Science from a recognized university.
- (iii) 01 year professional experience in a Library of Standing or Certificate in computer applications from a recognized Institute.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Govt. shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of applications.)

NOTE: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006(the date from which the revised pay structure based on the 6th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.

Terms & Conditions:-

1. The posts exist in the Directorate of Training (UTCS), Government of NCT of Delhi. The officer is liable to serve in Delhi.
2. The pay and allowances of the official selected will be regulated in accordance with the Department of Personnel and Training's O.M. No.2/29/91-Estt(Pay-II) dated the 5th January, 1994 as mentioned from time to time.
3. Application are to be submitted in duplicate with the following requisite documents:
 - a. Filled in Annexure- 'A'
 - b. Up-to-date Confidential Reports / APARs of last five years
 - c. Integrity Certificate in respect of the officers.
 - d. Vigilance Clearance and also a certificate to the effect that no major/minor penalty was imposed on the Officer during last 10 years.
4. It is requested that the applications of the Officers who are eligible and can be spared immediately in the event of their selection may

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be sent to this Directorate (in duplicate) in the proforma at Annexure-A, addressed to the Director, Directorate of Training (Union Territories Civil Services), Institutional Area, Vishwas Nagar, behind Karkardooma Court, Shahdara, Delhi-110032 alongwith their bio-data and up-to-date Confidential Reports/APARs of last five years. Further, a Vigilance clearance and also a certificate to the effect that no major / minor penalty was imposed on the officer during last 10 years, within 45 days from the date of publication of this advertisement in the Employment News.

5. No application will be entertained which is found incomplete or received after the last date of submission and/or which has been forwarded without complete and up-to-date character rolls, vigilance clearance and other documents duly verified by an officer not below the rank of Under Secretary to the Government of India. Advance copy may however be sent.

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(RAJINDERKUMAR)
DY.DIRECTOR

Annexure- `A`

Application form for deputation

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|--|
| Affix your recent passport size photograph (self attested) |
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|----|---|---|----------|----------|
| 1 | Name (in Block Letters) | | | |
| 2 | Father's Name | | | |
| 3 | Post held Present pay with Grade Pay | | | |
| 3 | Permanent Address | | | |
| 4 | Additional details about present employment. Please state whether working under a) Central Government b) State Government c) UTs | (indicate the name of your employees against the relevant column) | | |
| 5 | Address for correspondence | | | |
| 6 | Date of Birth (in Christian era) | | | |
| 7 | Date of recruitment under Central / State Government Rules | | | |
| 8 | Gender | Male / Female | | |
| 9 | Category (Gen/OBC/SC/ST/PWD) | | | |
| 10 | Educational qualifications starting from high school | | | |
| | Exam passed | Passing year | Subjects | Division |
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Contd.....

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|----|---|------------|------|----|---|------------------|
| 11 | Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is sufficient | | | | | |
| | Post held | Department | From | To | Pay band, basic pay with grade pay | Nature of duties |
| | | | | | | |
| | | | | | | |
| 13 | Additional information, if any, which you would like to mention in support of your suitability for the post | | | | | |
| 14 | Contact Details : | | | | Telephone No. : Mobile No : Email : | |
| 15 | Remarks : The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / Scholarship / Official Appreciation (iii) Affiliation with the professional bodies / institutions / societies and (iv) any other information (Note : Enclose a separate sheet if the space is insufficient) | | | | | |
| | | | | | | |

I have carefully gone through the vacancy circular / advertisement and I meet the requirement of the post. I undertake that information furnished by me is correct to the best of my knowledge and belief and duly supported by documents.

Signature of the Candidate :
Address:

Date:

Countersigned
(Forwarding Officer / HOO)

F.1/2/28/2016-UTCS (Admn.)

**GOVERNMENT OF
NCT OF DELHI
DIRECTORATE OF
TRAINING (UTCS)**

Directorate of Training (UTCS), GNCTD invites applications for filling up of one post of **Assistant Library & Information Officer**, GCS Group 'B' Gazetted (Non-Ministerial) in PB-2; Rs. 9300-34800 in Grade Pay of Rs. 4600/- as per 6th CPC and one post of **Senior Library & Information Assistant**, GCS, Group 'B' Non-Gazetted (Non-Ministerial) in PB-2; Rs. 9300-34800/- in Grade Pay of Rs. 4200/- as per 6th CPC on deputation basis from amongst officers/officials of the Central/State Government/ Union Territories Administrations. Last date of receipt of application is 45 days from the date of publication of this advertisement. **For Details:** Please visit <http://www.utcs.delhigovt.nic.in>

राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार
प्रशिक्षण निदेशालय, (संघ क्षेत्रीय सिविल सेवाएँ)
इंस्टीटयूशनल एरिया, विस्वास नगर, कडकडूमा कोर्ट,
शाहदरा, दिल्ली-110032

सहायक पुस्तकालय एवं सूचना अधिकारी

प्रशिक्षण निदेशालय (संघ क्षेत्रीय सिविल सेवाएँ) राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार, निम्नलिखित पदों को भरने हेतु प्रतिनियुक्ति के आधार पर केन्द्रीय सरकार/राज्य सरकारों/संघ क्षेत्रीय प्रशासन के अधिकारियों/कर्मचारियों से आवेदन आमंत्रित करता है:

- 1 सहायक पुस्तकालय एवं सूचना अधिकारी, सामान्य केन्द्रीय सेवा, समूह 'ख' राजपत्रित (अलिपिकीय), पे बैंड-2, 9300-34800/- + ग्रेड पे 4600/- रू०, पद-01 (छटा वेतन आयोग के अनुसार)
- 2 वरिष्ठ पुस्तकालय एवं सूचना सहायक, सामान्य केन्द्रीय सेवा, समूह 'ख' अराजपत्रित (अलिपिकीय), पे बैंड-2, 9300-34800/- + ग्रेड पे 4200/- रू०, पद-01 (छटा वेतन आयोग के अनुसार)

आवेदन आमंत्रित करने की अंतिम तिथि समाचार पत्र में विज्ञापन प्रकाशित होने के 45 दिन के अंदर होगी। आवेदन प्रशिक्षण निदेशालय (संघ क्षेत्रीय सिविल सेवाएँ), राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार में स्वीकार किए जायेंगे।

विवरण हेतु
<http://www.utcs.delhigovt.nic.in> पर भी देखा जा सकता है।